



Documentation Check List

1. Clear Passports, Drivers Licenses and other Government ID's on all borrowers.
2. Photos of Subject Property (6 Minimum) and full correct address of collateral.
3. Resume on Borrowers.
4. Detailed Draw Schedule or Use of Proceeds Schedule.
5. If / Any Appraisals, please send for review.
6. 2 Google maps of collateral (local area and expanded regional area).
7. Bank Statements.
8. Licenses, Contracts associated with project.
9. Executive Business Plan.
10. Income Statements.
11. Letter of Explanation for Exit Strategy.
12. Receipts of all Funds Invested.
13. Any Presales or Reservation.
14. Marketing Agent / Realtor / Attorney / Accountant Contact information.
15. Corporate Documents of Incorporation or Registration.
16. If any Construction: Contractors / sub resumes, Architectural / Engineer Drawings

Additional documents may be required and or clarifications needed with GAAP, audited. Processing will only receive documents once client has accepted conditions stated in the Commitment to be issued after. Personal and business documents 24 months required even if startup company has no history.

Please send all documents via email to:

process@viicapitalfunds.com